

ETSU

Policy Title: Security Measures Evaluation
Policy Manual Section: Computer Security / Transactions
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Review/Revision History:

Reviewed by:	Date:	Revision Number: (i.e. A, B, C)
Operations Committee	11/12/2014	A

APPROVED BY:

Signature: _____

Signature: _____

Policy:

It is the policy of ETSU to conduct periodic review of security measures to ensure they are compliant or require revision. The Evaluation Standard has no implementation specifications; therefore, an annual review and an as-needed review, if a new risk is identified, are reasonable and appropriate.

Procedure:

1. ETSU will institute an annual review of its security measures that protect health information and other critical information in its system to ensure that the integrity and confidentiality of such data remain adequately protected.
2. ETSU's Privacy/Security Officer is responsible for conducting such annual reviews.
3. ETSU's Privacy/Security Officer may, at any time, conduct a review if appropriate because of a new risk or a breach.
4. All supervisors, data users, and employees are responsible for reporting new or changed risks to their supervisors, who will then report the same to the Privacy/Security Officer.